

**WOLFEBORO CONSERVATION COMMISSION**  
**September 10, 2012**  
**MINUTES**

**Members Present:** Dan Coons, Chairman, Lenore Clark, Art Slocum, Ed Roundy, Gail Antonucci, Dave Wheeler, Members, Gary Mason, Alternate.

**Members Absent:** Randy Tetreault, Vice-Chairman, Mike Hodder, Members, Sarah Silk, Alternate.

**Staff Present:** Lee Ann Keathley, Secretary.

*Chairman Coons opened the meeting at 6:39 PM.*

*Chairman Coons appointed Gary Mason, Alternate, to sit in for Randy Tetreault, Member, and Sarah Silk, Alternate, to sit in for Mike Hodder, Member.*

**Consideration of Minutes**

**August 13, 2012**

**Correction:** Page 1, Members Present: add "Sarah Silk"

***It was moved by Ed Roundy and seconded by Lenore Clark to approve the August 13, 2012 Wolfeboro Conservation Commission minutes as amended. All members voted in favor. The motion passed.***

**Dredge & Fill Minutes**

**August 9, 2012**

***It was moved by Ed Roundy and seconded by Dave Wheeler to approve the August 9, 2012 Wolfeboro Conservation Commission Dredge & Fill minutes as submitted. All members voted in favor. The motion passed.***

**Dredge & Fill Minutes**

**August 25, 2012**

***It was moved by Dave Wheeler and seconded by Sarah Silk to approve the August 25, 2012 Wolfeboro Conservation Commission Dredge & Fill minutes as submitted. All members voted in favor. The motion passed.***

**Discussion Items**

➤ **Conservation Commission Bylaws; Revise Section 10:06 Quorum**

Dan Coons stated the Commission agreed to allow for either one or two members to review Permit By Notification and Minimum Impact Expedited applications; noting all other applications (such as Standard Dredge & Fill and Special Use Permit applications) would go before the full Commission. As such, he stated the Bylaws would have to be revised.

The Commission discussed the issue again and agreed to leave the bylaws as is with regard to a quorum of three members for Dredge & Fill meetings. However, the Commission agreed to change the bylaws as follows;

- Page 4, Section 10:04 Place of Meetings; strike sentence and replace with “Meetings of the Conservation Commission shall be specified in the posting.
- Page 4, Section 10:06 Quorum; strike “one or more applications for a permit,” and replace with “NH Department of Environmental Services, Planning Board and Technical Review Committee applications,”

**It was moved by Sarah Silk and seconded by Art Slocum to revise the Conservation Commission Bylaws, specifically Section 10:04 Place of Meetings, to read as follows; Meetings of the Conservation Commission shall be specified in the posting. All members voted in favor. The motion passed.**

**It was moved by Sarah Silk and seconded by Gail Antonucci to revise the Conservation Commission Bylaws, specifically Section 10:06 Quorum, to read as follows; The Commission shall only conduct a meeting and transact business when a quorum is present. A quorum shall be four members; provided, however, that at any special meeting of the Commission called for the sole purpose of review of NH Department of Environmental Services, Planning Board and Technical Review Committee applications, a quorum shall be three members. All members voted in favor. The motion passed.**

➤ **Signage for Properties Managed by the Conservation Commission**

The Commission discussed such and agreed to order signs for the Clow Lot and Goodwins Basin; noting the signs would be identical to the Brown Lot sign which is one sided and wooden. The Commission discussed whether to have a one sided or two sided sign on the Goodwins Basin lot and whether the sign would be placed perpendicular to the road.

Ed Roundy stated the sign should be one sided; noting a sided sign would be a safety issue.

**It was moved by Art Slocum and seconded by Dave Wheeler to order a two sided sign for Goodwins Basin (similar to the Town Garden sign), post included, and locate the sign in the middle of the parcel perpendicular to the road. Dan Coons, Dave Wheeler, Art Slocum, Lenore Clark, Gary Mason, Sarah Silk voted in favor. Ed Roundy opposed. The motion passed.**

➤ **Front Bay Park**

Dedication Ceremony for Front Bay Park is scheduled for Wednesday, 9/12/12, 11AM.

Ed Roundy stated the location of the picnic table is on a slope; noting such is inappropriate and should be located on level ground. He stated continued work on the invasive species is necessary and access to Route 109-A should be considered.

Art Slocum stated the Pathways Committee was approached by Dave Ford regarding the latter; noting an existing trail runs along Route 109-A and he is proposing to build up and repair that trail/path, including 12” high granite curbing, and connect the trail to Front Bay Park.

➤ **Hubbard Property**

Dan Coons stated Maxfield Real Estate is having the appraisal done on the property and a draft agreement would be forwarded to the Commission. As noted in Don McBride's email, dated 8/19/12, Len Hubbard will pay for subdividing the family home and camp area, approximately 3.8 acres, off from the larger parcel. He stated Mr. Hubbard would like the right to selectively log for ten years with the approval of the receiving conservation group. He also stated Mr. Hubbard would be having a family trust meeting on 9/7/12 in which he will present the information for approval.

➤ **Wetlands Violation; Glick Property**

Dan Coons stated he would submit a formal written violation report to NH DES and would notify Audrey Cline, Code Enforcement Officer, as well.

Bob Leavy stated he would check if Rust Pond Association has any photographs of the Glick property prior to the clearing of the land and would forward dates of sale of the property to the Commission.

Dan Coons stated he would contact Geordy Hutchinson regarding photographs of the property as well.

➤ **2013 Budget**

At the request of the Commission, see 8/13/12 minutes, Staff reviewed the 100 series from 2009 to present; noting the line item reflects an average of \$1,000 over expenditure of the budgeted amount.

The Commission requested Staff to revise the 2013 budget to reflect an increase in the number of hours for the position to total an increase in \$1,000. The Commission requested Staff contact Jim Bean, Charlie Horsken and Blair Rudolph for quotes to mow Goodwins Basin.

➤ **Melanson Lot**

Dan Coons stated Joe Melanson submitted a photograph for the sign; noting he expects a dedication of the lot in spring 2013.

➤ **Milfoil Committee**

Dan Coons stated the Milfoil Committee is seeking volunteers.

Art Slocum recommended the Milfoil Committee inform the Commission when work is being done and request volunteers for specific dates.

➤ **Morse Lot**

Dan Coons stated the appraisal for the lot has been completed; noting the value of the property without a deeded right-of-way (landlocked) is \$70,000 and the value of the property with a deeded right-of-way is \$102,500. He stated a right-of-way could be purchased for \$1,000. He stated the current owner could purchase a right-of-way for tax purposes.

Ed Roundy recommended Dan Coons negotiate with the owner relative to the right-of-way issue.

➤ **Goodwins Basin**

Ed Roundy stated he received a letter from the State regarding the historic marker; noting the person stated the language for the marker consisted of run on sentences, more research is necessary to make

the information more sensible and requested additional information. He stated he wrote the language according to dates and quote language of the times.

➤ **Bill Rae Conservation Area**

Dan Coons stated he did not attend the scheduled meeting with the Town Manager, Dave Ford and Sarah Silk; noting the meeting would be rescheduled.

Ed Roundy stated he visited the site; noting there was no trash at the site and Sargent's Pond Road was in better condition (dragged). He stated he would meet with Dan Coons and Kirk Titus regarding improvements to the area.

➤ **Wildlife Action Plan Maps**

Dan Coons stated Staff will be making a copy of the disk and sending it to Amanda Stone. He stated he printed one of the maps (3x3) and will laminate and frame the map for display at the Town Offices and Library; noting the cost to print the map was \$30.00.

**New Business**

Ed Roundy stated additional marking is necessary at White Face Mountain; noting the trails are marked by old white and red blazes and tape. He stated he would speak to the Chamber of Commerce to not recommend the trails to people.

**It was moved by Lenore Clark and seconded by Sarah Silk to adjourn the September 10, 2012 Wolfeboro Conservation Commission meeting. All members voted in favor. The motion passed.**

*There being no further business before the Commission, the meeting adjourned at 7:55 PM.*

Respectfully Submitted,

*Lee Ann Keathley*

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